



Request for Proposals

Liquor and Gambling in Manitoba II

1. Introduction

The Liquor and Gaming Authority of Manitoba (“LGA”) is issuing this request for proposals (“RFP”) as part of its ongoing research program. The purpose of the RFP is to solicit proposals from qualified research organizations (“candidates”) to administer a telephone survey to a representative sample of at least 1,200 adult Manitobans (“project”). The 15- to 20-minute survey will gather information about current liquor- and gambling-related attitudes, knowledge and behaviours. The resulting data will be used to inform social responsibility policy and public education initiatives. Because of the complex and theoretical nature of the research topics, the successful candidate (“consultant”) will work closely with the LGA to ensure the highest possible caliber of research. The consultant must complete the project by June 30, 2016.

2. General Instructions

2.1. Schedule

Event	Date
Issue RFP	April 26, 2016
Submission deadline for candidate questions	April 29, 2016, at 4:00 p.m. Central Time
Response to candidate questions	May 3, 2016
Submission deadline	May 13, 2016, at 4:00 p.m. Central Time

The LGA anticipates that the contract will be awarded by May 20, 2016. Project work will begin as soon as possible once the contract is awarded; the project must be complete by June 30, 2016.

2.2. Candidate Questions

The LGA will respond to questions from candidates received by 4:00 p.m. Central Time on April 29, 2016. Questions may be submitted by courier, fax or email to:

Jasmine Thomas, Research Analyst
Liquor and Gaming Authority of Manitoba
200 – 215 Garry Street
Winnipeg, MB R3C 3P3
F: 204-954-9450
E: jthomas@LGAmanitoba.ca

The LGA will not address questions over the telephone.

The LGA will respond in writing to all candidate questions by May 3, 2016. Any candidates who wish to receive all questions and the corresponding responses must formally request this

information. Requests, which must include contact information, may be submitted by fax or email.

2.3. Proposal Submission

Candidates must submit two (2) copies of their proposals by courier or one (1) copy by email to:

Jasmine Thomas, Research Analyst
Liquor and Gaming Authority of Manitoba
200 – 215 Garry Street
Winnipeg, MB R3C 3P3
F: 204-954-9450
E: jthomas@LGAmanitoba.ca

by 4:00 p.m. Central Time on May 13, 2016 ("submission deadline").

Information on pricing and costs must not be included with the rest of the proposal. This information must be sealed in a separate envelope labelled "Compensation". If the rest of the proposal is submitted by courier, only one (1) compensation envelope is required. If the rest of the proposal is submitted by email, one (1) corresponding compensation envelope must follow by courier no later than 24 hours after the submission deadline. Information on pricing and costs must not be sent by email. Compensation envelopes will be opened and reviewed after all proposals are evaluated.

3. Proposal Requirements

The LGA expects that proposals will reflect the uniqueness and strengths of the respective candidates. Although the LGA anticipates that proposals therefore will differ in format and content, all proposals must provide the information set out in this section.

3.1. Understanding of the Project

The candidate must describe its understanding of the scope and objectives of the project and how it intends to perform the requested services.

Project Purpose

The purpose of this project is to provide an accurate and comprehensive picture of adult Manitobans' attitudes, knowledge and behaviours regarding liquor and gambling. The LGA will compare the results of this research with earlier cross-sectional results to assess changes in these attitudes, knowledge and behaviours. The LGA will use the findings to inform social responsibility policy and public education initiatives.

As the federal government has announced plans to legalize recreational marijuana, a secondary purpose will be to collect baseline data on Manitobans' use of marijuana and expectations for the eventual regulation of this product. The LGA will use this data as part of its foundational research to inform policy considerations as this issue unfolds.

Data Collection

The consultant will administer a 15- to 20-minute telephone survey to a quasi-random, representative sample of a minimum of 1,200 adult Manitobans (aged 18+) living across the province. The sample must include reasonable representation from Winnipeg, Brandon,

Southern Manitoba and Northern Manitoba. Proposals must include an option for a sample size of N=1,200; however, the LGA will consider larger sample sizes and candidates are welcome to propose multiple options combining different sample sizes and survey lengths. Candidates must provide information on sample size, sample derivation, cellular vs. landline sampling choices, any quotas that will be applied, and expected margins of error at the 95% confidence level for the entire sample and for regional subgroups. If applicable, expected margins of error must be provided for all sample size options.

The LGA uses the response rate calculation formula referred to as the “Empirical Method” by the Marketing Research and Intelligence Association. The LGA aims for response rates of 25% in survey research. Candidates must provide their expected response rate, in keeping with this formula, and the measures that will be taken to achieve this rate. Candidates must also provide the approximate number of total telephone numbers that will be attempted to achieve this response rate.

The LGA will supply a draft questionnaire, with both open- and closed-ended questions, to the consultant. The consultant will provide expert advice regarding questionnaire length and possible modifications related to the questionnaire wording and/or design.

The consultant will administer an appropriate pretest before the survey begins. The pretest will examine problems encountered by interviewers with questionnaire wording, design or programming. The consultant will confer with the LGA following the pretest to discuss problems and implement appropriate solutions.

Analysis and Reporting

Once data collection is complete, the consultant will provide the following to the LGA:

- (a) A cleaned and fully-labelled SPSS dataset. The dataset must contain all of the collected data except for contact information, such as telephone numbers, that could be used to identify individual respondents. Weighting variables derived from the most recent Canadian Census for gender, age and household income, and a total weighting variable combining these three elements, must be included in the dataset so that the data can be weighted to be generalizable to the Manitoban population.

The consultant may email the data files to the LGA and/or provide the data files to the LGA on a USB flash drive.

- (b) A methodological report that describes the sample design, data collection processes and techniques used to obtain the response rate. The methodological report must include a completed call record statistics table, as outlined in Appendix A. The methodological report must provide margins of error at the 95% confidence level for the entire sample and for regional subgroups. The methodological report must also include a completed demographic profile as outlined in Appendix B.

The LGA does not require a hard copy of the methodological report. The consultant may email the report to the MGCC and/or provide the methodological report to the LGA on a USB flash drive.

The LGA will analyze the data and prepare its own research report. The consultant is not required to conduct statistical analysis of the data or to provide a written interpretation or summary of the survey findings.

Project Timeline

Proposals must include timelines for fielding the pretest and survey. The survey must be in the field for a minimum of two weeks. The consultant must deliver the methodological report and data set by June 30, 2016.

3.2. Organizational Profile

The candidate must supply a brief history of its organization, including a description of its functional and sector expertise relevant to the project. The candidate must provide a minimum of five (5) examples of comparable projects previously undertaken by the candidate. The examples must include:

- (a) the name of the client organization;
- (b) the nature of the services provided. For survey research, this must include sample sizes, derivation and composition; response rates¹ achieved; and whether sample weights were applied.
- (c) the dates when the services were provided and whether the services were completed on schedule; and
- (d) a list of the candidate's personnel who were active participants in delivering the services, a description of the role they played and their proposed involvement, if any, in the performance of the services being requested in this RFP.

For a minimum of two (2) of the listed engagements, the candidate must provide the name and telephone number of a senior member of the client organization who can be contacted as a reference.

3.3. Project Staffing

The candidate must provide a complete description of the project team and an explanation of the proposed roles and responsibilities of the personnel to be assigned to the project. The candidate's personnel must be identified by name and title, with a description of their relevant work experience and any credentials such as degrees or professional designations. The project team must include personnel with appropriate experience and expertise to conduct high-quality data collection.

The candidate must supply a list of partnerships, subcontractors and alliances relevant to the proposal, if any, and describe the rationale for using these partnerships, subcontractors and alliances.

The candidate's expectations regarding resource requirements from the LGA during the project, including the position and the number of person days, must be clearly stated.

3.4. Pricing and Costs

The LGA expects that this project will cost between \$30,000 and \$45,000.

Proposals must be structured in such a way that the cost of the entire proposal and the various components of that cost are clear. Proposals must include a total fixed cost for the entire project as well as a breakdown of proposed fees and expenses and a proposed payment schedule. If

¹ Response rates must be calculated using the response rate calculation formula referred to as the "Empirical Method" by the Marketing Research and Intelligence Association.

applicable, candidates must provide cost breakdowns for different options for sample size proposed in response to subsection 3.1. If applicable, proposals may include other options to allow the flexibility to modify the research plan based on the project budget.

Any assumptions made in responding to the pricing requirements must be clearly identified. If no assumptions are stated, the pricing proposed by the candidate will be deemed to be without any assumptions or conditions attached to that pricing. All travel expenses and other expenses that may be required must be financed from within the total fixed cost for the project. Candidates' policies in relation to expense reimbursement and escalation provisions for fees and expenses must be clearly stated in their proposals.

All pricing must be in Canadian funds. A detailed cost breakdown must be provided, with Manitoba provincial sales tax (if applicable) shown separately. The LGA is GST-exempt (R107863847).

All prices and costs must be guaranteed by the candidate for the ninety (90) days following the submission deadline and higher prices and costs cannot be negotiated in the event the candidate is advised LGA desires to enter into contractual negotiations to implement the candidate's research plan.

Information on pricing and costs must not be included with the rest of the proposal. This information must be sealed in a separate envelope labelled "Compensation". Compensation envelopes will be opened and reviewed after all proposals are evaluated.

4. Evaluation of Proposals

4.1. Evaluation Committee

Proposal evaluation and selection will be conducted by an evaluation committee comprised of select LGA staff and external resources where deemed appropriate by the LGA. All decisions on the degree to which a given proposal meets the evaluation criteria are entirely within the purview and judgment of the LGA.

4.2. Evaluation Process

The proposal evaluation process is a selection procedure. It will be finalized through completion of the following steps:

- (a) candidates submit proposals to the LGA in response to this RFP;
- (b) review and evaluation of proposals by the evaluation committee in accordance with the criteria identified in subsection 4.3; and
- (c) decision by the LGA to accept or not to accept a proposal or part of a proposal.

4.3. Evaluation Review

Proposals must first meet the mandatory requirements in order to proceed in the evaluation process. The following are required:

- (a) description of understanding of the project;
- (b) organizational profile;

- (c) description of project staffing; and
- (d) detailed pricing and cost breakdown, provided in a separate, sealed envelope labelled “Compensation”.

Those proposals meeting the mandatory requirements will be evaluated and scored in accordance with the following criteria and corresponding values:

- (a) understanding of the nature and intent of the project (10);
- (b) methodology (30);
- (c) resources to meet project objectives (10);
- (d) team skills and expertise in survey research (20);
- (e) organization’s experience in successfully completing similar projects (20);
- (f) timeframe for completion of the project (5); and
- (g) general impressions of the professionalism of the proposal² (5).

As part of the evaluation of proposals, the LGA may request interviews or consultations with the candidates. Candidates should clearly indicate the contact information for an individual(s) who will be available to answer questions about the proposal.

Once the proposals have been scored out of 100 points, proposals that have received an average score of less than 70/100 points will be eliminated from the competition. The compensation envelopes for proposals that receive a score of 70/100 points or greater will be opened. The LGA reserve the right to reject proposals where the cost exceeds the maximum budget for the project. The price per point will then be calculated by the following formula (total cost ÷ evaluation points = price per point). The LGA is under no obligation whatsoever to accept the proposal with the lowest price per point or any proposal.

4.4. Acceptance of Proposal

If the LGA decides to proceed after completing the evaluation, it will advise and enter into contractual negotiations with the candidate who submitted the best overall proposal when evaluated in accordance with the criteria identified in subsection 4.3. All candidates will be notified in writing if the LGA decides not to proceed to negotiate with any candidate.

The acceptance of a proposal is subject to a formal written agreement being entered into between the LGA and the candidate whose proposal is judged, in the LGA’s opinion, to be in the best interests of the LGA. In the event that an agreement cannot be concluded within a reasonable period of time (as reasonably determined by the LGA), the LGA may cancel the negotiations and reserves the right to enter into negotiations with the candidate whose proposal was the second best overall proposal when evaluated in accordance with the criteria identified in subsection 4.3.

² The proposal’s general presentation, readability and grammar will be considered in evaluating and scoring this criterion.

5. Conditions

A candidate must clearly understand, and by submitting a proposal agree, that its proposal and any part of its proposal is subject to the following conditions, in addition to any other terms and conditions set out in this RFP.

5.1. Right of Rejection

The submission of a proposal, the receipt of a proposal by the LGA and the opening of a proposal, or any one of those, does not constitute acceptance, in any way whatsoever, of a proposal. A proposal is not and must not be deemed in any way to be a unilateral contract. It is an offer by the candidate to the LGA to perform the services being requested by the LGA. A proposal may be accepted or rejected by the LGA in its entire discretion. The LGA, in its discretion, may reject or accept all or any part of a proposal or any of the proposals submitted in response to this RFP. The LGA is under no obligation whatsoever to accept the proposal with the lowest cost or any proposal.

5.2. Disqualification

A proposal received after the submission deadline will not be considered. The LGA may refuse to consider any proposal from a candidate where the LGA determines, in its discretion, that a potential conflict of interest exists or may arise in connection with this project. The LGA may refuse to consider any proposal that is in any way conditional or that proposes to impose conditions on the LGA that are inconsistent with the requirements of this RFP and the terms and conditions stipulated herein.

5.3. Right to Modify or Cancel RFP

The LGA reserves the right to extend the submission deadline or to otherwise modify the terms of this RFP at any time prior to the submission deadline, or to cancel this RFP at any time, at its sole discretion with no liability whatsoever to any candidate.

5.4. Right to Reissue RFP

The LGA reserves the right to reissue the RFP where, in the LGA's opinion, none of the proposals submitted in response to the RFP warrant acceptance or where it would be in the best interests of the LGA to do so.

5.5. Cost of Proposal

Costs incurred in the preparation, presentation and submission of a proposal, including any subsequent interviews or consultations required by the LGA, must be borne entirely by the candidate.

5.6. Subcontractors and Third Parties

The use of subcontractors and third parties is acceptable, providing the subcontractors and third parties report directly to the candidate and the candidate agrees to be held responsible for the actions and performance of these subcontractors, third parties and their employees. Subcontractors and third parties, if to be used, must be identified in the proposal and, should the proposal ultimately be accepted and a contract awarded, cannot be changed without written approval of the LGA.

5.7. Period of Validity

Proposals are irrevocable after the submission deadline and open for acceptance for 90 days after the submission deadline.

5.8. Amendment or Withdrawal of Proposal

A candidate may amend its proposal submitted in response to this RFP prior to the submission deadline by submitting an amendment clearly identifying the change or by submitting a new proposal that clearly indicates that it is to replace the proposal previously submitted by the candidate. The LGA will not consider an amendment submitted after the submission deadline. A candidate may withdraw a proposal submitted in response to this RFP by submitting a request in writing to the LGA at any time prior to, but not after, the submission deadline. All amendments or requests to withdraw a submitted proposal must be submitted in writing to the LGA at the address set out in section 2.3 of this RFP. All such amendments or requests must be submitted on the candidate's letterhead and be signed by the candidate or an authorized representative of the candidate.

5.9. Decisions of Evaluation Committee

All decisions on the degree to which a proposal meets the stated criteria or the score assigned to a candidate or part of a proposal will be determined solely by the evaluation committee. The evaluation committee's determinations in this regard are final and may not be appealed by a candidate.

5.10. Withdrawal of Acceptance

The LGA retains the right to terminate contract negotiations with a candidate, with no liability, and to commence negotiations with a new candidate. Costs incurred by the candidate during the negotiations in such instances will be borne by the candidate.

5.11. Confidentiality of Proposals

Subject to the provisions of The Freedom of Information and Protection of Privacy Act (Manitoba), all proposals received by the LGA in response to this RFP will be treated as confidential, and the LGA undertakes to exercise due

regard in maintaining this confidentiality. All proposals received by the LGA in response to this RFP will be held and maintained by the LGA.

6. Contract Clauses

By submitting a proposal, the candidate agrees that the following contract clauses will form part of any contract entered into between the LGA and the consultant.

6.1. Ownership

All information, documents and materials, including (without limitation) all data, research, reports, drawings, designs, plans, photographs and other materials, discovered or produced by the consultant, or any officers, employees or agents of the consultant, in the performance of, or incidental to the performance of, this agreement, and all intellectual property rights therein (including, without limitation, all copyright, patent and trademark rights), are the property of the LGA, and must be delivered without cost to the LGA upon request.

The consultant hereby waives all the consultant's moral rights under The Copyright Act (Canada) in the information, documents and materials described in this subsection in favour of the LGA, and agrees to execute any additional documents, in a form satisfactory to the LGA, which may be required to evidence this waiver. The consultant further agrees to obtain from each of its officers, employees and agents written waivers, in a form satisfactory to the LGA, of all their moral rights in such information, documents and materials in favour of the LGA.

While this agreement is in effect, and at all times thereafter, the consultant, and any officers, employees or agents of the consultant, must not use, publish or disclose any information, documents and materials, including (without limitation) all data, research, reports, drawings, designs, plans, photographs and other materials, discovered or produced by the consultant, or the officers, employees or agents of the consultant, in the performance of, or incidental to the performance of, this agreement without first obtaining written permission from the LGA.

6.2. Confidential Information

While the agreement is in effect, and at all times thereafter, the consultant and any officers, employees or agents of the consultant:

1. must treat as confidential all information, documents and materials, including (without limitation) all data, research, reports, drawings, designs, plans, photographs and other materials, acquired or to which access has been given in the course of, or incidental to, the provision or delivery of the services or terms of the agreement;
2. must not, without first obtaining written permission from the LGA,
 1. use, or permit use of, the information, documents and materials described in clause (a) except for the proper performance of the consultant's obligations under the agreement, or
 2. disclose, or permit disclosure of, the information, documents and materials described in clause (a) to any person, corporation or organization; and
 3. must comply with any rules or directions made or given by the LGA with respect to safeguarding or ensuring the confidentiality of the information, documents and materials described in clause (a).

6.3. Protection of Personal Information

The consultant must ensure that all research results, papers, reports, publications and presentations relating to the project contain only aggregate, anonymized information and do not contain any Personal Information, Personal Health Information or other information which could (by itself or when combined with other information) reasonably be expected to identify any individual. Before starting the project, the consultant must obtain from all individuals who have agreed to participate in the project the individual's consent in a form acceptable to the LGA.

6.4. News Releases and Advertising

News releases are not permitted regarding the awarding of, or terms and conditions of, any agreement without prior written approval of the LGA. The consultant must not make use of the LGA's name or logo for any purpose without prior written approval of the LGA.

6.5. Liability

The LGA is not liable for any injury to the consultant, or to any officers, employees or agents of the consultant, or for any damage to or loss of property of the consultant, or of the officers, employees or agents of the consultant, caused by or in any way related to the provision or delivery of the services or the terms of the agreement. This subsection does not apply if the injury, damage or loss was caused by the wrongful or negligent act of an officer or employee of the LGA while acting within the scope of his or her employment.

6.6. Indemnity

The consultant must use due care in the performance of the obligations under the agreement to ensure that no person is injured, no property is damaged or lost and no rights are infringed. The consultant is solely responsible for

- (a) any injury to persons (including death), damage or loss to property or infringement of rights caused by, or related to, the performance of the services or any term of the agreement, or the breach of any term or

condition of the agreement by the consultant, or the officers, employees, subcontractors or agents of the consultant, and

- (b) any omission or wrongful or negligent act of the consultant, or of the officers, employees, subcontractors or agents of the consultant;

and must save harmless and indemnify the LGA and its respective officers, employees and agents from and against all claims, liabilities and demands with respect to clauses (a) and (b).

The consultant is responsible for re-procurement costs in the event that the LGA terminates this contract for cause. For the purposes of this subsection, "re-procurement costs" means all reasonable costs incurred by the LGA to re-procure the services from another supplier, or using the LGA resources, including, without limitation:

1. administrative costs of selecting another supplier or re-tendering to acquire the services, if applicable; and
2. any increase in price payable by the LGA for alternative services having equivalent functionality, performance and quality to the services which were to be provided by the consultant, collectively up to the total amount paid by the LGA to the consultant pursuant to this agreement.

6.7. Insurance

The cost of obtaining any required insurance must be borne by the consultant. Required insurance must be underwritten by insurers acceptable to the LGA. The consultant agrees to obtain, maintain throughout the term of the agreement, and provide evidence to the LGA of:

1. Commercial General Liability Insurance covering claims for injury, death or damage to property arising out of the consultant or its officers, employees or agents providing services under the agreement, or as a result of any negligent acts or omissions of the consultant or its officers, employees or agents. Such insurance must provide coverage of not less than two million dollars (\$2,000,000.00) per occurrence; and
2. Errors and omissions liability insurance covering errors, omissions or negligent provision of services under the agreement by the consultant or its officers, employees or agents. Such insurance must provide coverage of not less than one million dollars (\$1,000,000.00) per occurrence.

By setting the foregoing minimum coverage, the LGA does not represent that such amount is adequate to cover all possible claims or losses of this kind and expressly disclaims such a representation. The consultant acknowledges that it is solely responsible for determining the adequacy of its insurance coverage.

Without limiting or restricting the generality of this subsection, such insurance must:

1. name the LGA and its respective officers, employees and agents as additional insureds with respect to the services provided under the agreement;
2. be maintained for not less than twelve (12) months after completion of the services if the insurance policy is written on a claims-made basis; and
3. require the insurer to give the LGA at least thirty (30) days prior written notice if it intends to cancel or significantly reduce the coverage under the policy.

The consultant must provide a certificate of insurance evidencing the above noted coverage prior to commencing to provide the services.

6.8. Workers Compensation

The consultant must:

1. comply with The Workers Compensation Act (Manitoba) for persons employed by the consultant for whom such coverage is mandatory; or
2. if the consultant has its principal place of business in a jurisdiction other than Manitoba, comply with mandatory requirements of any equivalent legislation in that jurisdiction.

The LGA encourages the consultant to consider obtaining Workers Compensation Board coverage on a voluntary basis for persons involved in providing services under this agreement for whom such coverage is not mandatory.

6.9. Pricing and Invoices

All pricing must be in Canadian funds. A detailed cost breakdown must be provided with Manitoba provincial sales tax (if applicable) shown separately. The LGA is GST-exempt (R107863847). The consultant must specify invoice terms and any applicable discounts for early payment. If The Income Tax Act (Canada) requires the withholding of a percentage of any amounts pursuant to any resulting agreement, and remission of such percentage to Revenue Canada, the LGA will be entitled to so withhold and remit.

6.10. Independent Contractor Relationship

This agreement does not create an employer-employee, principal-agent or a partnership relationship between the consultant and the LGA. The consultant is solely responsible for all matters relating to the statutory deductions of all taxes, employment insurance and Canada Pension and all licences and permits which maybe or become required to perform the requirements of this agreement. The consultant is solely responsible for all matters relating to leave, remuneration, Workers' Compensation, insurance premiums and discipline.

6.11. Termination

The LGA may, in its discretion, immediately terminate the agreement in writing if:

1. the consultant fails to properly fulfill, perform, satisfy and carry out each and every one of its obligations under the agreement; or
2. the consultant fails or refuses to comply with a verbal or written request or direction from the LGA within thirty (30) days of receiving the request or direction; or
3. the consultant becomes bankrupt or insolvent or liquidates; or
4. there is a breach of any provision of the agreement.

The LGA may, in its discretion, terminate the agreement at any time by giving at least ninety (90) days written notice to the consultant prior to the intended termination date.

Upon the expiry or earlier termination of the agreement, the consultant must cease to provide or deliver any further services. The LGA is under no obligation to the consultant other than to pay, upon receipt of an invoice and supporting documentation satisfactory to the LGA such compensation as the consultant may be entitled to receive under the agreement completed to the satisfaction of the LGA up to the effective date of termination.

6.12. Respect of Legislation

The consultant must comply with all legislation governing their sector of activity and those of their subcontractors, including the current municipal, provincial, federal and international laws governing regulations and licensing requirements, and those likely to be modified or enacted during execution of the agreement.

6.13. Governing Law

The laws of the Province of Manitoba govern the agreement and the Courts of Manitoba will have sole and exclusive jurisdiction over any dispute or lawsuit.

6.14. Time is of the Essence

Time is of the essence.

Appendix A: Call Record Statistics Table

	#
Total numbers attempted	
Not in service	
Fax	
Business or non-residence	
Total eligible numbers (E)	
Busy	
No answer	
Answering machine	
Language barrier	
Unresolved (U)	
Illness, incapable	
Selected respondent not available	
Household refusal	
Respondent refusal	
Qualified respondent break-off	
In-scope, not-responding (I)	
Age disqualify	
Other disqualify	
Completed interviews (N)	
In-scope, responding (R)	
Refusal rate = R/(I+R)	
Response rate = R/E	
Completion rate = N/E	

Appendix B: Demographic Profile

Demographic Variables	Population ³ (%)	Unweighted Sample (%)	Weighted Sample (%)
Region			
Winnipeg			
Outside Winnipeg			
Brandon			
Southern Manitoba			
Northern Manitoba			
Sex			
Male			
Female			
Age (years)			
18 to 24			
25 to 34			
35 to 44			
45 to 54			
55 to 64			
65 to 75			
75 and over			
Education			
Less than high school			
Completed high school			
Some post-secondary			
Completed post-secondary			
Household Income (\$)			
Under 20,000			
20,000 to 30,000			
30,000 to 50,000			
50,000 to 80,000			
80,000 to 100,000			
100,000 and over			
Employment Status			
Employed full time			
Employed part time			
Unemployed/Not in labour force			
Student			
Retired			

³ Demographics must be derived from Statistics Canada.