

# Calcutta Auction

## APPLICATION

- Allow 6 weeks for processing.
- Missing or incomplete information may result in a longer processing time.

### SECTION A: Organization Information

1. Have you previously held a gaming licence?  YES  NO

If yes, what was your licence number? \_\_\_\_\_

2. Organization's Full Legal Name

\_\_\_\_\_

3. Physical Address

# AND STREET	CITY/TOWN	PROVINCE	POSTAL CODE

4. Mailing Address (if different from physical address)

# AND STREET/P.O. BOX #	CITY/TOWN	PROVINCE	POSTAL CODE

5. Background Information

First time applicants and organizations that have not been licensed in over three years must complete this question and provide any of the following supporting documents with your application:

- charter
- constitution and by-laws
- articles of incorporation (and most recent corporate annual return)
- minutes of most recent annual general meeting
- membership list
- most recent financial statement
- bank statements

All documents provided must be in the applicant organization's name. Additional documentation may be requested.

Date organization was established \_\_\_\_\_ Date of incorporation \_\_\_\_\_

Organization's mandate or objectives

\_\_\_\_\_

\_\_\_\_\_



Liquor and Gaming  
Authority of Manitoba

[www.LGManitoba.ca](http://www.LGManitoba.ca)

**6. Current Executive** (please print)

		PRESIDENT	VICE-PRESIDENT
Name			
# and Street/P.O. Box #			
City/Town			
Province			
Postal Code			
Phone	Business		
	Home		
	Cell		
Email			

		SECRETARY	TREASURER
Name			
# and Street/P.O. Box #			
City/Town			
Province			
Postal Code			
Phone	Business		
	Home		
	Cell		
Email			

**7. Calcutta Auction Contacts** (primary contact)

		CALCUTTA CHAIR	MAILING CONTACT (if different from Calcutta chair)
Name			
# and Street/P.O. Box #			
City/Town			
Province			
Postal Code			
Phone	Business		
	Home		
	Cell		
Fax			
Email			

8. At what address are your records physically kept? (cannot be a P.O. box #)

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## SECTION B: Financial Information

### 9. Use of Profits

How will the profits from this event be used? Please be specific. Include any donations to other charitable organizations assisting with the event. Attach a separate page, if required.

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### 10. Calcutta Auction Bank Account

A separate bank account must be used for deposit of all Calcutta auction revenue. All expenses and disbursements approved with this application must be paid from this account.

Name of Financial Institution	
Address of Financial Institution	
Account Number	

### 11. Estimated Expenses

The licensed organization can use a maximum of 5% of gross anticipated revenue from the conduct of the Calcutta auction. Prizes and licence fees are not eligible in this 5% limit.

Please provide the estimated expenses to operate this event.

	EXPENSES
Advertising	\$
Auctioneer	\$
Other _____	\$
<b>Total</b>	\$

## SECTION C: Calcutta Auction Information

### 12. Event Details

Name of location \_\_\_\_\_

Address \_\_\_\_\_

Location owned by \_\_\_\_\_

Calcutta auction to be held in conjunction with what event? \_\_\_\_\_

Event dates: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Calcutta auction date \_\_\_\_\_

### 13. Prizes

Clearly describe the prize payout method. Attach a separate page, if required.

Total prizes awarded must be at least 84.5% of the gross receipts of the Calcutta auction.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

## SECTION D: Certification

14. We, the undersigned, hereby certify on behalf of the organization that the information provided on this application is correct and true and that we have read, understood and agree to abide by the Calcutta Auction Terms and Conditions. *The president and another executive must sign this application.*

### PRESIDENT:

\_\_\_\_\_  
Print Name Signature Date

\_\_\_\_\_  
Specify Title

\_\_\_\_\_  
Print Name Signature Date

### Did you remember to

Enclose the required supporting documents listed in #5.

Please send this form directly to the LGA's Gaming Licence Department at 800-215 Garry Street, Winnipeg, Manitoba R3C 3P3, by email to [gaminglicence@LGAmanitoba.ca](mailto:gaminglicence@LGAmanitoba.ca) or by fax to 204-954-9450.



## PRIVACY NOTICE

The LGA is committed to protecting your privacy. The personal information you are providing on this form is collected under the authority of *The Liquor and Gaming Control Act*, Regulations and section 36(1)(a) of *The Freedom of Information and Protection of Privacy Act*. The information is strictly for the use of the LGA to process your application, assess your eligibility for a licence and for enforcement purposes.

Please be advised that the LGA may make the following information public: your organization's full legal name, address, LGA licence number, event location(s), date(s) and prize information.

Your personal information is protected by *The Freedom of Information and Protection of Privacy Act*. Any other use, and any disclosure, of your personal information by the LGA must be authorized by you or must be authorized under *The Freedom of Information and Protection of Privacy Act*.

If you have any questions about the collection of your personal information, please contact the LGA's Freedom of Information and Protection of Privacy Coordinator at 204-954-9400 or [FIPPAcoordinator@LGAmanitoba.ca](mailto:FIPPAcoordinator@LGAmanitoba.ca).